

COUNCILLORS' INFORMATION BULLETIN

Wednesday, 6 December 2023

Bulletin No: IB/1211

INFORMATION ITEM	Pages
<p>1 Delegated Planning Decisions</p> <p>Delegated planning decisions for the week beginning 27 November 2023 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on jean.mcpherson@crawley.gov.uk.</p>	3 - 6
<p>2 Temporary Traffic Regulation Order: Various Roads for Crawley SGN Project</p> <p>A Temporary Traffic Regulation Order document is attached for various roads across the Borough for the Crawley SGN Project.</p>	7 - 8
<p>3 Change to Membership: Licensing Committee</p> <p>In accordance with Paragraph 2.1(o) of the Full Council Procedure Rules contained within the Constitution, and in concurrence with the wishes of the political group, the Head of Governance, People & Performance has made the following change to the membership of the Licensing Committee:</p> <ul style="list-style-type: none"> • Councillor K Khan to be replaced with Councillor Hart. <p>This change takes immediate effect.</p>	
<p>4 Further Response to a Question and Action Arising from the Meeting of the Full Council</p> <p>A further response to a question and action arising from the recent meeting of the Full Council is attached.</p>	9 - 10



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5 **Live Streaming the Full Council Meeting: Facebook Live Guidance**

As a trial, the Full Council meeting on 13 December 2023 will be lived streamed via the Council's Facebook Live account. The recording of the meeting will then be placed on the Council's YouTube channel <https://www.youtube.com/crawleybc> the day after the meeting.

Here's the procedure for watching a live stream on Facebook:

Go to <https://www.facebook.com/crawleycouncil>.

You will be prompted to log in. If you don't have a Facebook account, you can click the X to ignore this, and the box will close.

Details of the upcoming meeting will be posted on the Crawley Borough Council Facebook page in advance.

Come back to the page when the meeting is due to start, and a live video feed will appear. To watch it in larger size, click the two arrows on the bottom right of the picture.

Please note that the live stream will not have the comment function enabled.

6 **Calendar of Meetings 2024-2025**

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Consideration report LDS/211 of the Head of Governance, People & Performance is attached.

The draft calendar of meetings for the 2024/25 municipal year is attached as Appendix A (for Councillors only).

7 **Press Releases**

Press releases are available at www.crawley.gov.uk/news.

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 27/11/2023 and 01/12/2023

Application Number	Location	Proposal	Date of Decision	Decision
CR/2022/0164/FUL	22 ALICIA AVENUE, POUND HILL, CRAWLEY	Retrospective planning application for outbuilding in the rear garden to be used as an annexe with proposed external alterations to elevations	29 November 2023	REFUSE
CR/2022/0187/CC9	LAND TO THE NORTH OF FLEMING WAY (EASTMAN HOUSE AND FORMER FLIGHT TRAINING CENTRE), MANOR ROYAL, CRAWLEY	Discharge of condition 5 (crane operation plan) pursuant to CR/2022/0187/FUL for demolition of existing buildings to provide two commercial buildings (units a and b) for storage and distribution (B8) use with ancillary offices, with associated enabling works, access (including new access for unit a off Hydehurst Drive), parking and landscaping	30 November 2023	APPROVE
CR/2023/0299/FUL	4 WEALD DRIVE, FURNACE GREEN, CRAWLEY	Single storey rear extension following demolition of existing extension	28 November 2023	PERMIT
CR/2023/0339/FUL	26 CASHER ROAD, MAIDENBOWER, CRAWLEY	Loft conversion with dormer and insertion of 3x Velux windows on front elevation	27 November 2023	PERMIT
CR/2023/0432/TPO	LAND PARCEL OLD MARTYRS, LANGLEY GREEN, CRAWLEY	T1 Yew (opposite car park) - reduce height and crown radius by a maximum of 1 metre to nearest suitable growth points. Crown lift to give 4 metres clearance over ground (amended description) T2 Willow (rear of no 3 Old Martyrs) - prune regrowth back to previous pollard points (amended description)	1 December 2023	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2023/0447/TPO	13 KNIGHTON CLOSE, POUND HILL, CRAWLEY	Oak - remove stem growth up to crown break. Repeat works every 3 years (amended description)	29 November 2023	CONSENT
CR/2023/0487/191	49A SPENCERS ROAD, WEST GREEN, CRAWLEY	Certificate of lawfulness for use of outbuilding as self-contained residential unit	27 November 2023	PERMIT
CR/2023/0509/TPO	11 WARNER CLOSE, MAIDENBOWER, CRAWLEY	Oak in back garden - reduce height and crown radius by a maximum of 1 metre to nearest suitable growth points (amended description)	1 December 2023	CONSENT
CR/2023/0529/HPA	25 THEYDON CLOSE, FURNACE GREEN, CRAWLEY	Prior notification for the demolition of existing rear conservatory and erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5m, and have a maximum height of 3.14m and an eaves height of 2.93m	29 November 2023	PRIOR APPROVAL NOT REQUIRED
CR/2023/0562/CON	PIER 6, NORTH TERMINAL, GATWICK AIRPORT	Consultation from Gatwick Airport Ltd in respect of development permitted by Class F, Part 8 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for proposed western extension to Pier 6, Northern Terminal, Gatwick Airport	1 December 2023	NO OBJECTION
CR/2023/0577/FUL	72 DAKIN CLOSE, MAIDENBOWER, CRAWLEY	Additional rear storey over existing ground floor rear projection	27 November 2023	PERMIT
CR/2023/0580/192	8 BIRKDALE DRIVE, IFIELD, CRAWLEY	Certificate of lawfulness for proposed demolition of conservatory, erection of a single storey rear extension and installation of new side access doors	1 December 2023	PERMIT
CR/2023/0583/HPA	1 GOFFS CLOSE, SOUTHGATE, CRAWLEY	Prior notification for the erection of a single storey rear conservatory, which would extend beyond the rear wall of the original house by 6m, have a maximum height of 3.60m and an eaves height of 2.40m	27 November 2023	PRIOR APPROVAL NOT REQUIRED

Application Number	Location	Proposal	Date of Decision	Decision
CR/2023/0600/FUL	23 BOUNDARY ROAD, NORTHGATE, CRAWLEY	Demolition of existing single storey projection/extension and erection of single storey extension with associated alterations	30 November 2023	PERMIT
CR/2023/0635/TEL	SW ON MAIDENBOWER DRIVE OPPOSITE. ST. VINCENTS CLOSE, MAIDENBOWER, CRAWLEY	Notification under regulation 5 for an upgrade to the existing 17.50m high apollo pole. The existing 17.50m high apollo pole c/w 4no. antennas to be removed and replaced with proposed 20m high apollo pole c/w 6no. antennas on t9 root foundation and associated ancillary works. Existing 1no. GPS module to be removed and relocated on to new pole. Existing equipment cabinet to be refreshed internally. For full details please refer to the enclosed drawings (Cornerstone 13269522)	28 November 2023	NO OBJECTION SUBJECT TO COMMENTS
CR/2023/0660/TEL	MANOR ROYAL NR JUNCTION WITH CROMPTON WAY, NORTHGATE, CRAWLEY	Notification under regulation 5 for the replacement of 1 no. equipment Cabinet C51354)	1 December 2023	NO OBJECTION SUBJECT TO COMMENTS

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Agenda Item 2



Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Various Roads	
Village/Town/Parish	Crawley, Unknown	
Specific Location	Various Roads	
Reason for TTRO	Various Closures for Crawley SGN Project	
Proposed Start Date / Time	Date: 8th January 2024	Time: 00:00
Proposed End Date / Time	Date: 2nd September 2024	Time: 23:59
The restriction will be effective	24 hours	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	SGN	
Applicant contact tel number	07512313170	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=136693402	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

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Email: ttr@westsussex.gov.uk

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FURTHER RESPONSE TO A QUESTION AND ACTION ARISING FROM THE MEETING OF THE FULL COUNCIL

Question Asked at Meeting	Response Given at Meeting	Further Response
<p>Councillor Belben to the Cabinet Member for Planning and Economic Development</p> <p>At July’s Council, there was a written question as to why the Queen’s Square fountains jets had been out of order for some time. In your reply you stated that not only would the works on site be completed by the end of September but regularly meetings were being held with contractors to see if the works programme could be reduced. Here we are in the middle of October (having had unexceptional warm weather) and still the fountain jets are not working. Please can you provide an explanation?</p> <p>You also said the council did not delay the work by taking any legal action against the contractors. What are the costs to date of fixing the fountain please?</p>	<p>Councillor Nawaz, Cabinet Member for Planning and Economic Development</p> <p>You may have seen the area is now cordoned off and repair work is in progress. There have been supply chain issues for the fountain parts, and although now procured it was resulted in some slippage in the timescale. I regularly receive updates on progress and all contractors are working to complete.</p> <p>I’m afraid I do not have the figures but I will investigate and respond to you.</p>	<p>The ability to award the tender for these works was linked to the assessment of whether there may be a case to recover repair costs from the original Queens Square contractor and or Thames Water. The advice was that until that position was clear, the Council needed to hold off from completing the repair / refit to the plant room.</p> <p>The investigation highlighted that the flood was likely to have been caused by a build-up of fat deposits in the wider waste-water system owned by Thames Water. These blockages backed up and eventually caused the flood in the plant room.</p> <p>The estimated cost of the repair and plant room replacement is £170,000 inclusive of design fees. Given the scale of the repair works, it was appropriate to fully explore potential options to recover costs from the contractor and / or Thames Water. Following collation of evidence and review by external legal advisers, it was apparent that pursuing a case against the contractor or Thames Water was likely to be costly, extremely difficult to prove and could have necessitated holding off undertaking any repair works until that was fully resolved (and no time frame could be given for such a claim). Within this context, the agreed approach was for the</p>

Question Asked at Meeting	Response Given at Meeting	Further Response
		<p>Council to progress the repair / reinstatement directly.</p> <p>Work has been progressing on site to repair the Fountains. Unfortunately, the control panel has been discontinued and it has taken longer to source a suitable alternative. This has now been resolved and the original dates for the contractors work on site have been rescheduled. This was somewhat complicated however by the need to sequence the three different contractors, Volts Electrical, Edburtons and Fountains Direct. The majority of the remaining works are now with Fountains Direct. They are now making good progress and expect the works to be completed in the near future.</p>

Agenda Item 6

Crawley Borough Council

Consideration Report for Delegated Decision by the Cabinet Member for Resources

Decision Not Before 13 November 2023

Calendar of Meetings 2024-2025

Report of the Head of Governance, People and Performance – **LDS/211**

1. Purpose

- 1.1. An annual cycle of meetings has been produced for 2024-2025. This report seeks formal approval of the calendar which, once agreed will be implemented.

2. Recommendations

- 2.1. The Cabinet Member for Resources is recommended (in consultation with the Head of Governance, People and Performance) to agree the calendar of meetings for 2024-2025 for implementation.

3. Reason for the Recommendation

- 3.1. To ensure the smooth running of the Council and enable Councillors to better plan their diaries.

4. Background

- 4.1. The Full Council decision making process in terms of the Council's annual calendar of meetings forms part of the [Leader's Scheme of Delegation](#).
- 4.2. The draft annual cycle of meetings has been circulated to Group Leaders and key officers for comment. Consideration of the feedback provided will be undertaken and the calendar may be amended where possible to take account of the comments received.

5. Information Supporting Recommendation

- 5.1. Approval, implementation and publication of the Council's annual cycle of meetings will allow Councillors to plan their diaries and will ensure openness to the public on forthcoming Full Council, Cabinet and Committee meetings.

6. Background Papers

- 6.1 [Minute 75](#) of the Full Council meeting held on 12 December 2012

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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